

**Annual Report 2008**  
**Seattle Indian Services Commission**  
**A Public Development Authority**  
<http://sisconline.org/>

**STATEMENT OF PURPOSE**

The Seattle Indian Services Commission (SISC) is a public corporation chartered in 1972 to provide effective, comprehensive, and coordinated planning services, activities, and programs that will meet the unique needs of the many American Indian residents of Seattle who are scattered throughout the city.

SISC's duties include the following activities: carrying out programs to expand housing; helping create job and income opportunities; reducing dependence on welfare programs; enhancing recreation and cultural opportunities, and improving living conditions of American Indians in the Greater Seattle area.

**ORGANIZATION AND FUNCTION**

SISC is an umbrella organization, created to serve the Native American/Alaskan Natives residing within the city of Seattle. SISC has an eight-member Public Development Authority Council, composed of two representatives from each of the following four organizations: American Indian Women's Service League, Seattle Indian Center, Seattle Indian Health Board, and United Indians of All Tribes Foundation. The Commission is staffed by Executive Director and an Assistant Executive Director.

**PROJECTS AND ACTIVITIES PLANNED FOR THE CURRENT YEAR**

**Seattle Indian Services Commission**  
**Options Program Summer 2008**  
<http://optionsprogram.org/options.html>

Options is a nationally recognized program that has been operating successfully for ten years. The program is designed to aid urban high school aged Native American/Alaska Native youths in two primary areas. First, is to learn about their cultural heritage both on a personal level and on a more general historical level. Second is to gain skills necessary to succeed in modern life. These skills include personal finance, job application and interviewing, job searching, and specific job skills.

The summer 2008 Options Program will be run as an effective and efficient business. The goal of the business will be to learn, share, and become a resource for information regarding Native American Cultures, jobs, and careers. The participants will be paid by this business.

The participants will be trained and develop responsibility for managing every aspect of the business from project planning and resource management to payroll and communications.

**•The Options Program**

- Is open to high school aged students.
- It focuses on cultural knowledge.
- It focuses on technology skills.
- And it focuses on job experience, life skills and critical thinking.

**•Cultural Component**

- For the Cultural Component
- Each participant researched information about their tribe and created an artifact appropriate to that tribe.
- The design and color choices were based on symbols and designs of participant's tribe.
- Carol Peloza presented lessons on making dream-catchers, leather medicine pouches, and weaving cedar baskets.
- Every participant made at least one of each.

**•Technology Component**

- During the Technology Component
- Each participant learned the basics of graphics and web design.
- Each student created a web site (posted on <http://www.optionsprogram.org>).
- Focus on Job Experience, Life Skills and Critical Thinking
- Participants create resumes.
- They explore career choices.
- They learn the basics of budgeting and investing.
- They research and discuss current native related issues and news stories.
- For more than a decade Options has been...
  - ...helping urban native students to learn the skills needed to succeed,
  - ...helping them better understand their own cultures,
  - ...and helping to support the next generation of native leaders.

**Program Structure:**

The program will run five hours each day, four days a week for five weeks during the summer of 2009.

2008 Participants with Web Links	2007 Participants with Web Links	2006
Alvina <a href="http://optionsprogram.org/2008/alvina/">http://optionsprogram.org/2008/alvina/</a>	Aaron <a href="http://optionsprogram.org/2007/aaron_web/">http://optionsprogram.org/2007/aaron_web/</a>	
Christina <a href="http://optionsprogram.org/2008/christina/">http://optionsprogram.org/2008/christina/</a>	Christina <a href="http://optionsprogram.org/2007/christina_web/">http://optionsprogram.org/2007/christina_web/</a>	
Dominique <a href="http://optionsprogram.org/2008/dominique/">http://optionsprogram.org/2008/dominique/</a>	Dominique <a href="http://optionsprogram.org/2007/dominique_web/">http://optionsprogram.org/2007/dominique_web/</a>	
Leticia <a href="http://optionsprogram.org/2008/leticia/">http://optionsprogram.org/2008/leticia/</a>	Leticia <a href="http://optionsprogram.org/2007/leticia_web/">http://optionsprogram.org/2007/leticia_web/</a>	
Marlena <a href="http://optionsprogram.org/2008/marlena/">http://optionsprogram.org/2008/marlena/</a>	Marlena <a href="http://optionsprogram.org/2007/marlena_web/">http://optionsprogram.org/2007/marlena_web/</a>	
2006 Participants with Web Links		
<u>Corwin</u>		

<a href="http://optionsprogram.org/2006/corwin/index.html">http://optionsprogram.org/2006/corwin/index.html</a>		
<u>Dominique</u> <a href="http://optionsprogram.org/2006/dominique/index.html">http://optionsprogram.org/2006/dominique/index.html</a>		
<u>Justin</u> <a href="http://optionsprogram.org/2006/justin/first.html">http://optionsprogram.org/2006/justin/first.html</a>		
<u>Lasalle</u> <a href="http://optionsprogram.org/2006/lasalle/tutorial.html">http://optionsprogram.org/2006/lasalle/tutorial.html</a>		
<u>Robert</u> <a href="http://optionsprogram.org/2006/robert/index.html">http://optionsprogram.org/2006/robert/index.html</a>		

**Seattle Indian Services Commission  
Community Technology Center 2008**

The lab is used by the Options program and by the American Indian Elders. It is normally open for general use Monday through Friday from 10:30 AM to 4:0 PM. Courses are taught whenever there is a need. The courses cover everything from “Turn It On - Turn It Off” to “How to solve the Mystery of E-mail” and “Photoshop for the Beginner”.

Advanced courses on web design, HTML, computer graphics, and advance Photoshop are offered. One on one sessions to help improve your computer skills are also available.

At this time the programs and classes are free.

Data

1. Number of Computers purchased with grant funds-24 ( A grant from the Puyallup tribe enable us to add four new computers this year.)
2. Estimated Number of hours per year computers will be available for use in a given year-1300
3. Estimated number of unduplicated persons who use any grant funded equipment or services per year-175
4. Physical Address where services or access to equipment have been made available:

Seattle Indian Services Commission  
606 12th Ave. S  
Seattle, WA 98144

**The Craft Shop  
“Traditions & Beyond”**  
<http://www.traditionsandbeyond.org/>

Over ten years ago, the Commission took over the operation of the Craft Shop from the American Indian Women’s Service League. Originally located in the Broderick Building at 2nd and Cherry, the shop was forced to move due to increasing rents. It is now located with the Commission offices in the Pearl Warren Building. Traditions & Beyond

was started to support Native American Crafts and crafts people. It continues with this mission as well as being a cultural resource where interested people can learn about Native crafts and art.

### **Spirit of Culture Program**

The Spirit of Culture Program is being developed to help insure that traditional crafts are not lost and that the traditional ways are passed on to the younger generation.

•Spirit of Culture classes on crafts such as moccasin making, cedar weaving, button blankets, and the creation of dream catchers will be taught by master craftspeople and videoed. The videos will then be available at no cost to tribes and Native American Individuals and for a fee to all others. Various materials and tools will also be made available.

### **Publishing**

The PDA publishes and markets "Born Cree" the story of Pete Hawley, a Native American elder and a cookbook "Going Native". The cookbook is now being distributed nationally. The profits from sales contribute to the college scholarship program. The Commission plans to continue the publication and marketing.

### **To Continue the management of the Pearl Warren Building and the Leschi Center**

The Commission is committed to the continued professional management of the facilities that it owns and operates.

### **Huchoosedah After School Program**

A program that is directed at improving the skills necessary to pass the WASL tests the program includes computer learning and homework tasks. The program is a partnership with the Seattle Public Schools.

### **Continuation of the Scholarship Program**

The Commission is committed to continue its scholarship assistance program to Native American/Alaskan Native students. The maximum annual scholarship is \$1,000. The program funds between six and twelve individuals each year.

### **Commission Web Site**

The Commission's web site [sisconline.org](http://sisconline.org) includes a community calendar, community bulletin board. The Commission's minutes are posted to the site. There are links to [the Options Program](#) and [Traditions and Beyond](#) as well as a variety of Native American organizations and resources.

## Commission Support of Community Groups

The Commission is committed to continue its community support program to Native American/Alaskan Native Community. The Commission funded 7 community groups with a total of \$5,000.

### The Commissions Report to the Community 2007

This report can be viewed in PDA format at <http://www.sisconline.org/SISC-Report-Presentation-no-sound.ppt.htm>

#### Budget

SISC BUDGET 7/1/08 to 6/30/09

	FY 09 Annual Budget	FY 08 Annual Budget	FY 09 Budget -v- FY 08 Budget	FY 08 Estimated + Actual	Budget -v- Actual
<b>Income</b>					
Leschi Center Rent					
4110.00 - SIHB	\$320,004	\$320,004	\$0	\$320,004	\$0
4110.03 - SIHB Additional	\$18,720	\$18,720	\$0	\$18,720	\$0
4111.00 - SIC	\$159,996	\$159,996	\$0	\$159,996	\$0
4111.00 - SIC Additional	\$2,604	\$2,604	\$0	\$2,604	\$0
Pearl Warren Rent					
4112.00 - SIHB	\$443,892	\$443,892	\$0	\$443,892	\$0
4113.00 - Com. Space/CLS. Rm (\$1200 thru Sept.)	\$15,000	\$3,600	\$11,400	\$17,145	\$13,545
Total Rent	\$960,216	\$948,816	\$11,400	\$962,361	\$13,545
Tenant Reimbursements					
Common Cost Leschi					
4110.01 - SIHB	\$84,420	\$84,420	\$0	\$79,631	(\$4,789)
4111.01 - SIC	\$42,204	\$42,204	\$0	\$41,767	(\$437)
Common Cost Pearl Warren					
4112.01 - SIHB	\$133,525	\$133,525	\$0	\$137,521	\$3,996
Total Reimbursements	\$260,149	\$260,149	\$0	\$258,919	(\$1,230)
4200.00 - T & B Income	\$17,000	\$9,000	\$8,000	\$10,351	\$1,351
6100.00 - Cost of Goods Sold	\$4,950	\$3,385	\$1,565	\$4,044	\$659
Net Income from T & B Sales	\$12,050	\$5,615	\$6,435	\$6,307	\$692
Total Income	\$1,232,415	\$1,214,580	\$17,835	\$1,227,587	\$13,007
Building Upkeep Costs					

Leschi Center					
5320.00 - Major Repairs	\$5,000	\$5,000	\$0	\$3,601	\$1,399
Tenant Reimbursable Costs					
5321.00 - Electricity	\$4,596	\$4,200	\$396	\$5,002	\$802
5322.00 - Gas	\$1,400	\$1,400	\$0	\$1,363	(\$37)
5323.00 - HVAC	\$3,600	\$10,500	(\$6,900)	\$3,511	(\$6,989)
5324.00 - Insurance	\$13,431	\$18,300	(\$4,869)	\$15,394	(\$2,906)
5325.00 - Real Estate Taxes	\$2,846	\$2,600	\$246	\$2,645	\$45
5326.00 - Supplies					
BLDG/GRDS	\$8,500	\$8,000	\$500	\$10,255	\$2,255
5327.00 - Security	\$0	\$0	\$0	\$0	\$0
5328.00 - Trash Removal	\$300	\$500	(\$200)	\$290	(\$210)
5329.00 - Water & Sewer	\$9,588	\$9,500	\$88	\$16,048	\$6,548
5330.00 - Other Building Expenses	\$200	\$200	\$0	\$200	\$0
5331.00 - Salaries					
Maintenance	\$33,448	\$32,100	\$1,348	\$32,517	\$417
5334.00 - Payroll Taxes	\$2,600	\$2,600	\$0	\$2,499	(\$101)
5335.00 - Labor & Industry	\$2,050	\$2,050	\$0	\$2,509	\$459
5336.00 - Employment Security	\$225	\$225	\$0	\$225	\$0
5337.00 - Medical & Dental	\$5,150	\$3,000	\$2,150	\$2,575	(\$425)
5338.00 - Retirement	\$1,200	\$1,450	(\$250)	\$613	(\$837)
5339.00 - Contract Labor	\$20,000	\$16,147	\$3,853	\$16,147	\$0
5340.00 - 5346.00 Other Costs	\$7,000	\$8,853	(\$1,853)	\$9,702	\$849
Total Tenant Reimbursable Costs	\$116,134	\$121,625	(\$5,491)	\$121,495	(\$130)
Total Leschi Center Upkeep Costs	\$121,134	\$126,625	(\$5,491)	\$125,096	\$1,269
Pearl Warren Building					
5320.10 - Major Repairs	\$5,000	\$5,000	\$0	\$5,168	\$168
Tenant Reimbursable Costs					
5321.10 - Electricity	\$13,620	\$13,600	\$20	\$15,527	\$1,927
5322.10 - Gas	\$12,060	\$11,250	\$810	\$11,461	\$211
5323.10 - HVAC	\$4,200	\$6,000	(\$1,800)	\$4,193	(\$1,807)
5324.10 - Insurance	\$17,400	\$18,300	(\$900)	\$15,395	(\$2,905)
5325.10 - Real Estate Taxes	\$1,588	\$400	\$1,188	\$983	\$583
5326.00 - Supplies					
BLDG/GRDS	\$7,000	\$10,050	(\$3,050)	\$9,773	(\$277)
5327.10 - Elevator					
Maintenance	\$3,336	\$3,650	(\$314)	\$3,290	(\$360)
5327.11 - Elevator Quest					
Phone	\$684	\$650	\$34	\$651	\$1
5327.12 - Alarm/Phone					
Monitoring	\$1,584	\$2,100	(\$516)	\$1,582	(\$518)

5328.10 - Trash Removal	\$8,239	\$6,300	\$1,939	\$8,239	\$1,939
5329.10 - Water & Sewer	\$3,000	\$3,100	(\$100)	\$2,366	(\$734)
5330.10 - Other Building Expenses	\$0	\$200	(\$200)	\$200	\$0
5331.10 - Salaries Maintenance	\$33,448	\$32,100	\$1,348	\$32,517	\$417
5334.10 - Payroll Taxes	\$2,600	\$2,600	\$0	\$2,499	(\$101)
5335.10 - Labor & Industry	\$2,050	\$2,050	\$0	\$2,509	\$459
5336.10 - Employment Security	\$225	\$225	\$0	\$225	\$0
5337.10 - Medical & Dental	\$6,768	\$4,500	\$2,268	\$3,775	(\$725)
5338.10 - Retirement	\$756	\$1,450	(\$694)	\$613	(\$837)
5339.10 - Contract Labor	\$8,500	\$8,461	\$39	\$8,461	\$0
5340.00 - 5346.00 Other Costs	\$6,400	\$6,539	(\$139)	\$7,761	\$1,222
Total Tenant Reimbursable Costs	\$133,458	\$133,525	(\$67)	\$132,020	(\$1,505)
TOTAL	\$138,458	\$138,525	(\$67)	\$132,020	(\$1,505)

#### DEBT SERVICE

1303.00 04-TBNY Bonds PW	\$235,000	\$150,000	\$85,000	\$103,496	(\$46,504)
5210.10 Bond Interest	\$202,492	\$197,586	\$4,906	\$136,427	(\$61,159)
5250.10 Bond Ser. Charges	\$0	\$0	\$0	\$2,193	\$2,193
Total	\$437,492	\$347,586	\$89,906	\$242,116	(\$105,470)

1302.00 - 02 Bonds-USB LC	\$245,000	\$235,000	\$10,000	\$274,167	(\$39,167)
5210.00 Bond Interest	\$63,866	\$67,978	(\$4,112)	\$79,308	(\$11,330)
5250.00 Bond Ser. Charges	\$0	\$0	\$0	\$303	(\$303)
Total	\$308,866	\$302,978	\$5,888	\$353,778	(\$50,800)

Total Bond Service and Costs	\$746,358	\$650,564	\$95,794	\$595,894	(\$156,270)
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Net Margin	\$226,465	\$298,866	(\$72,401)	\$374,577	\$169,513
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#### Administrative Expense

##### Administrative Salaries

5401.00 - Salaries	\$151,762	\$145,645	\$6,117	\$145,645	\$0
5408.00 - Retirement	\$13,560	\$13,560	\$0	\$11,160	(\$2,400)
Total	165,322	\$159,205	\$6,117	\$156,805	\$2,400
5401.00 - Vacation Cashouts	\$0	\$0	\$0	\$12,788	\$12,788
Total	\$165,322	\$159,205	\$6,117	\$169,593	(\$10,388)
5404.00 - Payroll Taxes	\$12,020	\$11,535	\$484	\$12,896	\$1,361
5405.00 - L&I	\$303	\$303	\$0	\$318	\$15
5406.00 - Employment	\$908	\$908	\$0	\$2,352	\$1,444

Security						
5407.00 - Medical & Dental	\$30,400	\$30,400	\$0	\$27,944	(\$2,456)	
Total	\$208,953	\$202,351	\$6,601	\$213,103	(\$10,024)	
Professional Fees						
5801.00 - Audit Fees	\$17,000	\$13,500	\$3,500	\$20,450	\$6,950	
5802.00 - Legal Fees	\$500	\$500	\$0	\$233	(\$267)	
5803.00 - Accountant Consultant	\$4,800	\$0	\$4,800	\$2,149	\$0	
Total	\$17,500	\$14,000	\$3,500	\$20,683	\$6,683	
Admin - Office Expenses						
5501.01 - Hard/software ink ppr	\$5,000			\$7,300		
5501.02 - Cultural	\$1,000			\$4,771		
5501.03 - After School	\$250			\$902		
5501.04 - Office	\$2,200			\$4,326		
5501.00 - Office Supplies	\$8,450	\$16,000	(\$7,550)	\$16,000	\$0	
5502.00 - Internet Fees	\$473	\$150	\$323	\$473	\$323	
5503.00 - Telephone	\$6,000	\$6,000	\$0	\$7,203	\$1,203	
5504.00 - Print/Repo/Copy	\$7,752	\$7,440	\$312	\$7,701	\$261	
5505.00 - Postage & Delivery	\$400	\$400	\$0	\$710	\$310	
5529.00 - Bank Service Charges	\$230	\$350	(\$120)	\$222	(\$128)	
5530.00 - Other Office Expenses	\$0	\$0	\$0	\$0	\$0	
5539.00 - Contract Labor	\$1,200	\$1,200	\$0	\$1,642	\$442	
Total	\$24,505	\$31,540	(\$7,035)	\$33,951	\$2,411	
Board Expenses						
5901.01 - Community Support	\$7,800			\$3,125		
5901.02 - Culture/Supply/Inst	\$1,000			\$4,060		
5901.03 - After School Program	\$200			\$414		
5901.00 - Community Support	\$9,000	\$9,000	\$0	\$9,099	\$99	
5902.00 - Scholarships	\$5,000	\$5,000	\$0	\$1,900	(\$3,100)	
5903.00 - Funeral	\$500	\$500	\$0	\$900	\$400	
5904.00 - Board Expenses	\$2,100	\$2,100	\$0	\$2,799	\$699	
Total	\$16,600	\$16,600	\$0	\$14,698	(\$1,902)	
Community Tech Lab						
6402.00 - Community Tech Coor	\$2,400	\$3,600	(\$1,200)	\$3,600	\$0	
6403.00 - Supplies	\$500	\$1,000	(\$500)	\$1,219	\$219	
Total	\$2,900	\$4,600	(\$1,700)	\$4,819	\$219	
Options Program						
6301.00 - Options Stipends	\$4,000	\$5,500	(\$1,500)	\$3,978	(\$1,522)	

6302.00 - Options Instructor	\$6,500	\$6,500	\$0	\$6,500	\$0
6303.00 - Supplies	\$1,500	\$1,500	\$0	\$2,408	\$908
6304.00 - Furniture & Fixtures	\$0	\$1,000	(\$1,000)	\$1,300	\$300
6305.00 - Field Trips	\$270	\$250	\$20	\$267	\$17
6306.00 - Internet fees	\$150	\$150	\$0	\$175	\$25
Total	\$12,420	\$14,900	(\$2,480)	\$14,628	(\$272)
T&B Operating Expenses					
6205.00 - L&I	\$80	\$80	\$0	\$528	\$448
6222.00 - Telephone	\$0	\$680	(\$680)	\$537	(\$143)
6223.00 - Postage & Delivery	\$250	\$250	\$0	\$239	(\$11)
6224.00 - Taxes, Permits,License	\$1,000	\$1,000	\$0	\$778	(\$222)
6226.00 - Supplies Office	\$0	\$0	\$0	\$149	\$149
6227.00 - Supplies Display	\$0	\$0	\$0	\$35	\$35
6228.00 - Advertising	\$0	\$0	\$0	\$0	\$0
6229.00 - Bank Service Charges	\$10	\$10	\$0	\$2	(\$8)
6230.00 - Merchant Fees	\$400	\$400	\$0	\$271	(\$129)
6231.00 - Internet Fees	\$530	\$530	\$0	\$618	\$88
6233.00 - Other Expenses	\$100	\$100	\$0	\$1,017	\$917
6239.00 - Contract Labor	\$0	\$900	(\$900)	\$1,424	\$524
Total	\$2,370	\$3,950	(\$1,580)	\$5,598	\$1,648
Total Expense					
	\$285,248	\$287,941	(\$2,694)	\$307,480	(\$1,237)
Income					
	\$226,465	\$298,866	(\$72,401)	\$374,577	\$169,513
Projected Reserves					
	\$120,000				
Interest Income					
	\$20,000				
Total Income					
	\$366,465				
Reserves to Carry Forward					
	\$81,217				

There are no planned capital expenditures.

### Commission Officers

Rosalee Walz  
Chair  
606 12<sup>th</sup> Avenues South  
Seattle, WA 98144  
206-329-6594  
SIHB  
Committees:  
Finance  
Personnel (Chair)

Les Liggins  
Secretary  
606 12<sup>th</sup> Avenues South  
Seattle, WA 98144  
206-329-6594  
SIC  
Committees:  
Scholarship

Vaccant  
Vice Chair

Augustine McCaffery  
Treasurer  
606 12<sup>th</sup> Avenues South

606 12<sup>th</sup> Avenues South  
Seattle, WA 98144  
206-329-6594

Seattle, WA 98144  
206-329-6594  
UIATF  
Committees:  
Scholarship

No Corporate Officers are bonded – They are covered under the Commission's insurance.

**Depositories**

Key Bank – International District Branch

Bank of America – 2<sup>nd</sup> & Cherry Branch

## Commission Roster

Rosalee Walz  
Chair  
606 12<sup>th</sup> Avenues South  
Seattle, WA 98144  
206-329-6594  
SIHB

Vacant  
Vice Chair  
606 12<sup>th</sup> Avenues South  
Seattle, WA 98144  
206-329-6594  
UIATF

Les Liggins  
Secretary  
606 12<sup>th</sup> Avenues South  
Seattle, WA 98144  
206-329-6594  
SIC

Augustine McCaffery  
Treasurer  
606 12<sup>th</sup> Avenues South  
Seattle, WA 98144  
206-329-6594  
UIATF  
Committees:  
Finance

Carol Peloza  
606 12<sup>th</sup> Avenue South  
Seattle, WA 98144  
W (206) 329-6594

Ms. Iris Friday  
606 12<sup>th</sup> Avenues South  
Seattle, WA 98144  
206-329-6594  
AIWSL

Augustine McCaffery  
606 12<sup>th</sup> Avenues South  
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206-329-6594  
UIATF

Jim Price  
606 12<sup>th</sup> Avenues South  
Seattle, WA 98144  
206-329-6594  
SIC

Howard Hansen  
606 12<sup>th</sup> Avenues South  
Seattle, WA 98144  
206-329-6594  
SIHB

Mike Marshall  
Executive Director  
606 12<sup>th</sup> Avenues South  
Seattle, WA 98144  
206-329-6594

### **There have been changes to the rules and regulations of the Commission and the Commission's Charter**

The rules and regulations now allow phone or computer participation in Commission Meetings.

The Commission Charter was amended to require only a majority of appointed Commissioners and not a majority of the total positions, filled or unfilled to constitute a quorum for purposes of meeting.